

## Standard Services and Fee Structure

Revised 8/12/08

These fees and related services represent our standard fee structure. Services and fees may vary based upon grant funding or other in-kind contributions. Billable services require a non-refundable registration fee of 30% of the estimated cost of services prior to the WELLS Center securing the date(s). If services are canceled with advanced notice of more than 60 days of the scheduled service, then the registration fee will be applied to future services or refunded if the service is not rescheduled. In situations where services are canceled with less than 60 days' prior notification of the scheduled service date the registration fee is non-transferrable/refundable.

Specialty Course @ 80 hours	\$ 2000/person
On-Site/Off-Site Simulation Events	\$ 250/hr; minimum of 4 hours
▪ Staff Travel Time to Off-Site Events	\$ 40/hr/staff member <sup>1</sup>
Travel	
▪ mileage reimbursement	@ cost
▪ hotel (if required)	@ cost
Classroom Space	\$ 75/hr; minimum of 2 hours
Facilitation/Coaching Workshop @ 8 hours	No Fee <sup>2</sup>
Scenario Writing Workshop @ 8 hours	No Fee <sup>2</sup>
Tours (scheduled two days/month)	No Fee
Technical Consulting plus travel expenses	\$ 200/hr

<sup>1</sup> Rural and extended distance travel-related fees will not exceed \$200/staff member.

<sup>2</sup> Facilitation and Scenario Writing Courses are generously supported by funding from the Colorado Department of Labor and Employment and Workforce Development Council and offered at no charge. These courses are valued at \$200 per person.